



Ridgeway Academy

'Everybody can achieve'

Headteacher: **Mrs S Mitcherson, BSc(Hons), NPQH**
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Dear Parent/Carer

I am writing to inform you that, from September, our Catering company, Edwards & Blake, can no longer accept cash payments due to the restrictions arising from COVID-19.

I understand that, for many of you, this will be a change in the way you may previously have paid for school meals and so I wanted to let you know at the earliest opportunity.

The school operates an online payment system called Wisepay and many of you are already using this service. You can easily top up dinner money for your son/daughter through Wisepay and this money is then automatically forwarded on to Edwards & Blake.

For parents that have not used this system before you will be contacted by email giving you your login details or if you need a reminder of your log on details, please contact the finance office by email to finance@ridgeway.herts.sch.uk who will be able to help you. Please be aware that we cannot accept cash to be passed on to Edwards & Blake as they have their own separate bank account over which we have no authority.

Free school meals are not affected by this change and your son/daughter's account will be topped up automatically with the daily allowance in the usual way. More information about free school meals can be found on the following link

<https://www.hertfordshire.gov.uk/services/schools-and-education/at-school/free-school-meals/free-school-meals.aspx>

Yours sincerely

S Dale

Mrs S Dale
Finance Manager