



PROVIDER ACCESS POLICY

APPROVAL DATE	28/02/2021
DURATION	2 Years
REVIEW DATE	28/02/2023
SLT LEAD	Sarah Merrigan, Associate Assistant Headteacher



INTRODUCTION

This policy statement sets out the school's arrangements for managing the access of providers to pupils at Ridgeway Academy for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

PUPIL ENTITLEMENT

All pupils in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

MANAGEMENT OF PROVIDER ACCESS REQUESTS

PROCEDURE

A provider wishing to request access should contact Mrs Sarah Merrigan, Careers Lead.

Telephone: 01707 351350

Email: sarah.merrigan@ridgeway.herts.sch.uk

PREMISES AND FACILITIES

The school will make a suitable space available for discussions between the provider and students, as appropriate to the activity. The school will also make available ICT and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Lead or a member of the Senior Leadership Team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Lead who will ensure that it is accessible to the students.

OPPORTUNITIES FOR ACCESS

The school offers a comprehensive Careers Education, Information, Advice and Guidance (CEIAG) programme. A number of events, integrated into this provision will offer providers an opportunity to come into school to speak to students and/or their parents/carers. Please speak to our Career Lead to identify the most suitable opportunity for you. The school's policy on safeguarding sets out the school's approach to allowing providers into the school as visitors to talk to our students.

