



2nd March 2021

Dear Parents / Carers

Firstly, I would like to thank you for your support and playing a key role in ensuring that your child has engaged in the remote learning timetable since school closed at the beginning of January. This has been vital in ensuring the maintenance of their education as well as keeping them in positive learning routines.

As you are aware, the standards and expectations we hold ourselves to at Ridgeway Academy are incredibly important to us. I would like to draw your attention to the points below in advance of your child returning to school for full time face to face lessons on Wednesday 10th March.

Uniform:

All children must be in full uniform from Wednesday 10th March onwards. Uniform checks will be conducted on the gate each morning and children arriving with incorrect uniform will be asked to return home to rectify the issue before re-joining the school community. This information has been shared with families in previous communications to ensure time for families to replace any items of uniform as required.

A full uniform list can be found on the school web site.

Items of clothing that are not permitted to be worn in school:

Hoodies
Sportswear
Trainers (Including converse / Nike Air Force Ones)

Hair:

The school's behaviour for learning policy is very clear with regards to hair colouring, children must not attend school with hair which is not a natural colour. Any child that arrives for school with hair that isn't natural in colour will be placed in the Reflective Learning Centre (RLC) until it is rectified.

Equipment:

All children are required to have a full set of equipment. This will enable them to thrive within their learning and be well resourced to meet the expectations required in each lesson. Form tutors will be carrying equipment checks out each morning during registration. If your child has items of equipment missing they will be logged for an S1 consequence leading to a 30 minute after school detention.

Conduct:

We expect the highest standards of conduct at all times at Ridgeway Academy. Behaviour that disrupts the learning of others will not be tolerated and the behaviour for learning policy will be used robustly to challenge children who are not engaging with the ethos of the school. We expect children to be respectful at all times, to take responsibility for their learning and actions and to build strong relationships with other members of the school community. Students who persist in purposely going against the values and ethos of the school will be removed from lessons, and risk their long term future at the school.

Sanctions:

School detentions will continue to be held in year group bubbles. Any children picking up multiple behaviour consequences in a day will be placed in the Reflective Learning Centre (RLC). The child will be unable to return to lessons until their parent has been in to school to meet with a member of the Senior Leadership Team to discuss the concerns.

Attendance:

School attendance is mandatory from Wednesday 10th March, the government expectation is that all children attend school. All absence through illness needs to be reported to the school by calling the absence line prior to 8:00am each day. If your child's attendance is below 95% medical evidence is required in order for the absence to be authorised. Any persistent absence will be challenged through the school attendance procedure which can be found on the school web site. This persistent absence may lead to a fixed penalty notice being sanctioned by Hertfordshire County Council.

Absence line: 01707 351350

Extension: 315

Punctuality:

All students must arrive at school and be on the school site with their form tutor by 8:25am each day. Any student arriving to their form tutor beyond this time will be sanctioned with a 30 minute detention for arriving to school late.

PE Kit:**Years 7 - 9**

Children are required to arrive to school wearing their full PE kit on days where they have a timetabled PE lesson. No additional items other than official PE kit are to be added. If your child would like to wear jogging bottoms they will need to be plain black. Students are to wear their blazer over their PE kit and then their coat if required. No hoodies are to be worn. Students arriving to school in incorrect PE kit will be sent home to change in line with the policy outlined at the beginning of this letter under uniform.

Year 10 and 11

Children are required to wear their full school uniform and bring their PE kit to change into. Smaller group sizes in year 10 and 11 mean they are able to distance and change safely. Any student arriving at school wearing their PE kit will be sent home to change before returning in correct uniform.

Face Masks / Hand sanitiser:

In light of government guidance stating that face coverings should be worn in school we would like to remind you that your child will be required to attend school with two face coverings and their own hand sanitiser each day.

If you have any questions regarding the information outlined please contact your child's Director of Learning via email at the addresses below:

Year 7 – Mrs Tinker – meridethinker@ridgeway.herts.sch.uk

Year 8 – Mr Koupis – kostaskoupis@ridgeway.herts.sch.uk

Year 9 – Mr Sarjeant – williamsarjeant@ridgeway.herts.sch.uk

Year 10 & 11 – Mr Merrigan – glennmerrigan@ridgeway.herts.sch.uk

Many thanks as always for your continued support.

Yours sincerely



Steve Booth