



25th April 2022

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Dear Parent/ Carer

RE: Year 11 Last Day and Lessons During Exam Period

As the Year 11 students get closer to the summer exam series, we look carefully at the school provision and make changes that will help students revise and prepare for each exam as well as possible. This year GCSE exams begin from **Monday 16th May**. The details below explain how super learning will run during the exam period.

Friday 13th May will be the last day that year 11 students will follow the whole school timetable they are currently following. On that Friday students will attend a leavers assembly and have an opportunity to sign shirts. Further details will be sent to you separately.

From Monday 16th May all Year 11 students will follow a “superlearning” timetable and exam timetable. Students will be provided with a timetable that shows which superlearning sessions they will need to attend each day. When students are not required to attend super learning sessions and are not in an exam, they should study at home. There will also be a study room available in school if they would prefer to complete supervised study on site. They must register with the supervising member of staff where this is the case. Students must attend school in **full school uniform** and enter and leave via the front school gate opposite reception. They must register with their superlearning teacher and remain in school for the full length of the superlearning session (2-hour sessions). Where students have an afternoon exam, they will be asked to attend a late morning superlearning session, they will have an early lunch in school before beginning their exam, once the exam has been completed they will be free to return home.

You will shortly receive a superlearning timetable, it is important that your son/ daughter is aware of every session they are timetabled to attend and register for each session promptly.

It is extremely important that all students arrive promptly to the start of exams, students must arrive 30 minutes prior to the start time of the exam in Attimore hall where they will be registered and organised into their exam halls. Students must sit exams in full school uniform and with all equipment contained in a see-through plastic bag. Students are advised to avoid bringing electronic devices, including apple watches, into school as these must not be taken into any exam rooms and will be left in students' bags at their own risk.

We wish all students the very best of luck with their forthcoming exams.

If you would like further information regarding the processes during the exam period please contact me via email at jackie.smith@ridgeway.herts.sch.uk or Mrs Kemp at emma.kemp@ridgeway.herts.sch.uk for any information regarding superlearning. For any exam timetable queries please contact our Exams Officer Mrs Smith at alex.smith@ridgeway.herts.sch.uk.

Yours sincerely

J Smith

Mrs J Smith
Deputy Headteacher