Ridgeway Academy

'Everybody can achieve'

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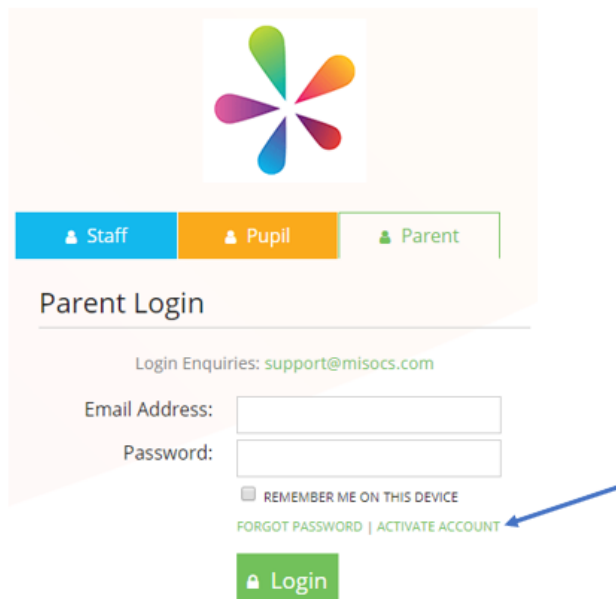
Thursday 22 September

Dear Parents / Carers,

At Ridgeway Academy, we use a system called SOCS to manage our extra-curricular programme from initial student sign-up through to the registering of attendance for clubs and end of year reporting. Through SOCS, teachers, students and parents/carers can view and sign-up students to our range of clubs, activities and interventions for each half-term. Your unique login details will enable you to view the academic and extra-curricular timetable for your child and will help you to encourage and monitor your child's engagement with our wider extra-curricular offer.
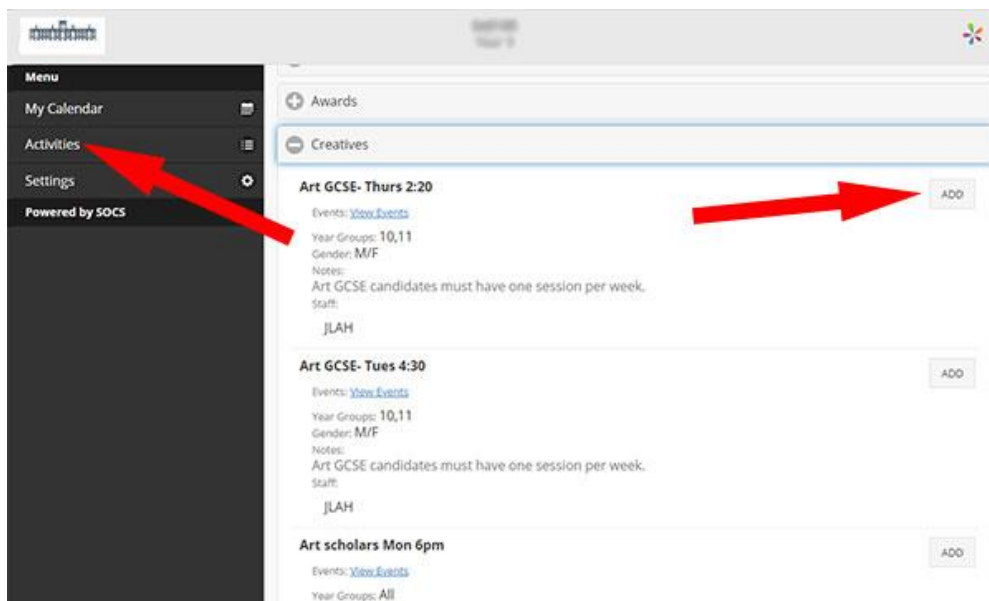
Parent/Carer login:

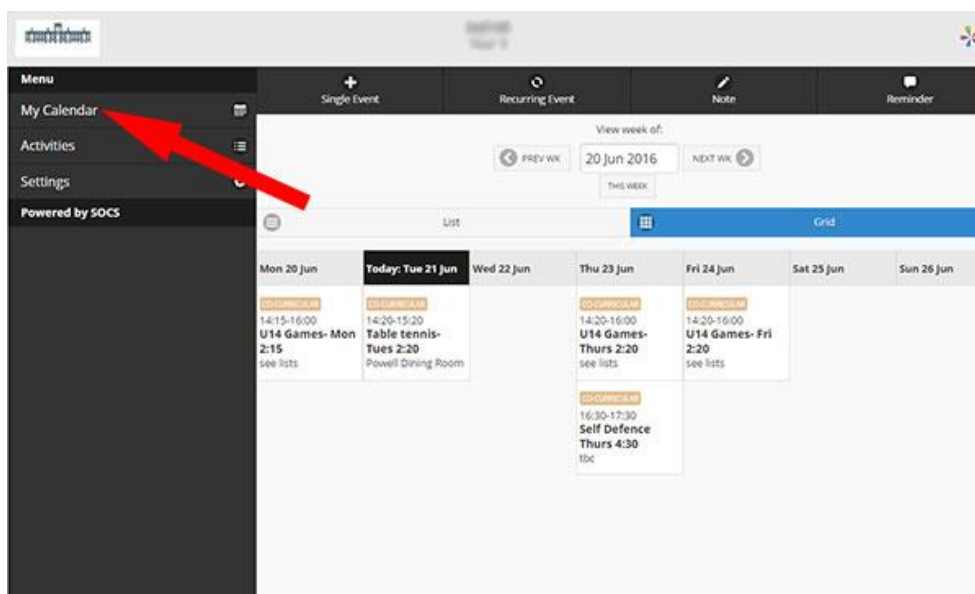In order to log in to SOCS, you will need to activate your account. Please follow the steps below:
1. Access your school's SOCS login page by searching for the school on the following link: https://www.socscms.com/login
2. Select the 'Parent' tab.
3. Select 'Activate Account' as indicated on the screen shot below:

4.   Enter the email address the parent has registered with the school, and then select 'Activate'.
5.   An email will then be sent to your email address containing an activation link where you can set a password. Once you have followed the instructions on the link you should then be able to log in using your email address as the username and your password.
a.   If you experience any issues receiving the activation link via email, please ensure to check the following:
b.   Check the email has not been sent to your junk folder
c.   Add 'noreply@misocs.com' to your safe senders list and try re-activating your account again
6.   When you are logged in, you can click on Activities to select clubs for the term.
7.   Click on the ADD button next to the club to sign your child up.

8.   The club will then appear on the calendar (and any changes to the club will be update in the calendar view)

Student Login:

1. Access your school's SOCS login page by searching for the school on the following link: https://www.socscms.com/login
2. Select the 'Student' tab.
3. This may prompt students to enter their school Google username and password. Once this is done, students will be able to login to SOCS without the need to re-enter their login information each time.
4. As above, students can ADD clubs which will be added to their calendar.

Kind regards
Ridgeway Academy